

McGregor Founders' Day Festival

An Annual Celebration on Historic Main Street

September 19, 2009

FOOD BOOTH RULES

OUR FOOD COURT IS OPEN TO COMMERCIAL AND NON-PROFIT FOOD VENDORS

- ◆ All food vendors must adhere to the Temporary Food Service Establishment Permit Requirements of the Waco-McLennan County Public Health District and Compliance Guidelines.
- ◆ **Your organization will NOT be permitted to sell or distribute drinks of any kind.** The festival committee reserves the right to sell all beverages during Founders' Day. Any food vendor trying to sell drinks will first be asked to stop, and then asked to leave the festival grounds if you persist. This is non-negotiable.
- ◆ If you do not have a trailer as part of your set-up, you must bring or sign up for a tent. (Health Department rules, not ours). Tents must have a way to be held down so they won't blow away. You are responsible for tables and displays. Please use good taste in your set-up. You are responsible for signs regarding sponsorship, what food items you are selling, and prices.
- ◆ Vendor is responsible for keeping his/her area neat and clean. All trash and debris is to be cleaned up by the vendor during the day and after breakdown. Trash receptacles will be located throughout the festival grounds.
- ◆ You must list everything you intend to sell. This helps with our advertising, as well as keeping us from overbooking a particular item. If you have something unusual, please describe.
- ◆ The McGregor Volunteer Fire Department sells BBQ sandwiches as a part of their annual fundraising endeavors. We would ask that they are the only BBQ sandwich vendor.
- ◆ If you require electricity, you must check the appropriate area on your application. You will need to provide your own heavy-duty extension and power cords. They must be taped down with heavy-duty duct tape. All hookups should be GFI compatible. All breakers are 20 amp. Due to festival expansions, electricity will be available on a limited basis- first-come first-served. We will not have electricity for non-approved vendors on the day of the festival. Please note fees for electricity on the application sheet.

HOURS OF OPERATION

- ◆ **Show Hours: Saturday, September 19, 10:00 a.m.-3:00 p.m.** Vendors are welcome to stay through the dance, which ends at midnight.
- ◆ **Set-up Times:** Friday, September 18 from 7:00 p.m.-10:00 p.m.; Saturday, September 19 from 6:30 a.m.-9:00 a.m.
- ◆ **Unloading:** Vehicles may be parked as close to your space as possible beginning at 6:30 a.m. for Saturday set up. They must be removed by 8:30 a.m. **NO EXCEPTIONS!!!**

There are no refunds! If you are unable to attend the show for any reason, or if you do not check in and claim your space by 8:00 a.m., all fees shall be forfeited. Deadline for registration is September 14.

*Before applying for a food booth, please contact Meghan Mullens for additional rules given by the Waco-McLennan County Public Health District, and to verify that no vendors are selling the same item as you.

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FOOD BOOTH APPLICATION

NAME: _____

BUSINESS: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____ FAX: _____

E-MAIL: _____

DESCRIPTION OF ITEMS TO BE SOLD:

(CHECK THE ONES THAT APPLY TO YOU)

FOOD BOOTH

COMMERCIAL VENDOR \$125

LOCAL NON-PROFIT GROUPS \$25

OPTIONAL ADDITIONS:

ELECTRICITY- *TENT-* \$35

110 OUTLET \$40

220 OUTLET \$80

TOTAL ENCLOSED: \$ _____

If you have questions or need additional information, contact Meghan Mullens at (254) 840-0123, e-mail mmullens@mcgregor-texas.com, or mail to 303 South Main Street; McGregor, Texas 76657. NOTICE- CUT OFF DATE FOR RECEIPT OF APPLICATION IS MONDAY, SEPTEMBER 14, 2009.

I have read the Founders' Day Committee Rules and agree to adhere to them. I will not hold the Founders' Day Committee, McGregor Community Development, City of McGregor, McLennan County, State of Texas or individuals connected with Founders' Day liable for damages or accidents, including theft to booth contents or myself. Founders' Day has my permission to use any photos I appear in for publicity purposes.

SIGNATURE _____ DATE _____

Please return this form to McGregor Founders' Day; 303 S. Main; McGregor, TX; 76657