

McGregor Founders' Day Festival

An Annual Celebration on Historic Main Street

September 19, 2009

CRAFT & MERCHANDISE BOOTH RULES

OUR SHOW IS OPEN TO COMMERCIAL AND NON-PROFIT VENDORS

- ◆ All items sold are subject to approval by the Founders' Day Committee. Color photos must accompany the application. Do not include more than three (3) color photos, which should include all items sold and the design and set up of your booth. The photos are used to ensure the quality of your product and to eliminate the possibility of mass duplication. If jewelry is a part of your display, please indicate what type of jewelry (i.e. 14k, sterling silver, costume or watches).
- ◆ Vendor is responsible for tables and displays. Please use good taste in your set-up. Tables must be draped to the floor on all sides. Booth spaces are 10x10. Tents are available by advanced request for \$35, or provide your own. **Tents must have a way to be held down so they won't blow away.**
- ◆ Vendor is responsible for all applicable licenses, fees and taxes required for merchandise. State sales taxes must be paid to the state comptroller. The tax rate in McGregor is 8.25%.
- ◆ Vendor is responsible for keeping his/her area neat and clean. All trash and debris is to be cleaned up by the vendor during the day and after breakdown. Trash receptacles will be located throughout the festival grounds.
- ◆ You must list everything you intend to sell. This helps with our advertising, as well as keeping us from overbooking a particular item. If you have something unusual, please describe.
- ◆ A local organization sells light sticks during the dance as part of their annual fundraising endeavors. We ask that you wait until they are sold out if you wish to sell these items. **Also, marshmallow guns, silly string, poppers, colored hair spray and stink bombs are prohibited from being sold by any vendor.** Anyone selling these items will be asked to leave.
- ◆ If you require electricity, you must check the appropriate area on your application. You will need to provide your own heavy-duty extension and power cords. They must be taped down with heavy-duty duct tape. All hookups should be GFI compatible. All breakers are 20 amp. Due to festival expansions, electricity will be available on a limited basis- first-come first-served. We will not have electricity for non-approved vendors on the day of the festival. Please note fees for electricity on the application sheet.

HOURS OF OPERATION

- ◆ **Show Hours: Saturday, September 19, 10:00 a.m.-3:00 p.m.** Vendors are welcome to stay through the dance, which ends at midnight.
- ◆ Set-up Times: Friday, September 18 from 7:00 p.m.-10:00 p.m.; Saturday, September 19 from 6:30 a.m.-9:00 a.m.
- ◆ Unloading: Vehicles may be parked as close to your space as possible beginning at 6:30 a.m. for Saturday set up. They must be removed by 8:30 a.m. **NO EXCEPTIONS!!!**

There are no refunds! If you are unable to attend the show for any reason, or if you do not check in and claim your space by 8:00 a.m., all fees shall be forfeited. Deadline for registration is September 14.

For more information or additional applications, go to www.mcgregor-texas.com/foundersday.htm.

***Before applying for a booth, please contact Meghan Mullens to verify that no vendors are selling the same item as you.**

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CRAFT & MERCHANDISE APPLICATION

NAME: _____

BUSINESS: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____ FAX: _____

E-MAIL: _____

DESCRIPTION OF ITEMS TO BE SOLD (PLEASE ATTACH PHOTO AS WELL):

(CHECK THE ONES THAT APPLY TO YOU)

COMMERCIAL VENDORS-

BEFORE JULY 1, 2009 \$50

AFTER JULY 1, 2009 \$60

LOCAL NON-PROFIT GROUPS \$25

OPTIONAL ADDITIONS:

ELECTRICITY- *TENT-* \$35

110 OUTLET \$40

220 OUTLET \$80

TOTAL ENCLOSED: \$ _____

If you have questions or need additional information, contact Meghan Mullens at (254) 840-0123, e-mail mmullens@mcgregor-texas.com, or mail to 303 South Main Street, McGregor, Texas 76657. NOTICE- CUT OFF DATE FOR RECEIPT OF APPLICATION IS MONDAY, SEPTEMBER 14, 2009.

I have read the Founders' Day Rules and agree to adhere to them. I will not hold the Founders' Day Committee, McGregor Community Development, City of McGregor, McLennan County, State of Texas or individuals connected with Founders' Day liable for damages or accidents, including theft to booth contents or personal property. Founders' Day has my permission to use any photos I appear in for publicity purposes.

SIGNATURE _____ DATE _____

Please return this form to McGregor Founders' Day; 303 S. Main; McGregor, TX; 76657